



## City of Hastings Parks & Recreation

920 W 10<sup>th</sup> Street ▪ Hastings, MN 55033 ▪ Ph: 651-480-6175 ▪ Fax: 651-437-5396 ▪ [www.hastingsmn.gov](http://www.hastingsmn.gov)

### Party Wagon Rental Application

This application form must be filled out completely and submitted with the rental fee. The rental fee is non-refundable. Please submit a separate \$200 damage deposit check along with this form and your rental fee.

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: Hastings, MN 55033

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of Party: \_\_\_\_\_

The exact location where the party wagon will be delivered: \_\_\_\_\_

**Residences and businesses that are located within Hastings city limits are eligible to use the Party Wagon. If you do not reside within the City of Hastings (townships are outside of city limits), you are not eligible to reserve the Party Wagon.** A staff person will contact you for delivery arrangements the week of your scheduled event. Normally, the wagon will be delivered the morning of your event and picked up the following day. **The wagon cannot be parked on a street.** An adult must be present for both delivery and pick-up to verify the condition and inventory of equipment.

All paper and cardboard, cartons, glass bottles and jars, metal cans, and plastics labeled #1, #2 and #5 must be properly sorted and placed in the recycling containers provided by the City of Hastings. Each trash container must have a recycling container within 10 feet. The City of Hastings provides portable recycling and trash containers that can be checked out free of charge if your event requires additional waste containers to avoid overflow. Please contact Solid Waste & Recycling Coordinator at [violet.penman@rosemountmn.gov](mailto:violet.penman@rosemountmn.gov) to reserve additional containers. Any additional disposal costs are the responsibility of the applicant. It is the Applicant's responsibility to educate all event staff, volunteers, event vendors, and housekeeping/custodial contractors on what and how to recycle using the [Recycle Right Guide](#)

**RENTAL FEE: \$125 + tax (\$135.16)**

#### \$200 Damage Deposit Check #:

#### Rental Fee Payment (Choose one) CREDIT CARD:

Checks payable to: "City of Hastings"

#### CASH:

Credit Cards: \$3.7% Transaction Fee. We do not accept AmEx.

#### CHECK #:

Card #

Exp Date:

Name on Card:

3-digit Auth Code:

By signing this application, the applicant acknowledges, agrees, and specifically states that he/she has read and understands all policies, rules, and regulations relating to the Party Wagon and does hereby agree to defend and hold harmless the City of Hastings from liability in case of accident or injury.

Applicant Signature

Date

**Civic Arena**  
2801 Red Wing Blvd.  
Hastings, MN 55033  
Ph: 651-480-6195

**Aquatic Center**  
901 Maple Street  
Hastings, MN 55033  
Ph: 651-480-2385

Revised March 2023

<b><u>Office Use Only</u></b>	
Date Application Received:	Approved:      Denied:
Date Confirmation Sent:	Damage Deposit Returned:
Date/Time of Drop Off:	Date/Time of Pick Up:

**Submit application to:**

Hastings Parks & Recreation

920 W 10<sup>th</sup> Street

Hastings, MN 55033

Or email: [Parksinfo@hastingsmn.gov](mailto:Parksinfo@hastingsmn.gov)

Questions: 651-480-6175