



City of Hastings Community Development Department

Land Use Application

Address or PID of Property: _____

Applicant Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Property Owner: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Description of Request: _____

If requesting site plan review of multi-family units (three or more attached), are the units intended to be for sale or rental units? _____

Check Applicable Line(s)

Please Note: All Fees and Escrows are due at time of application.

___ Rezone	\$500	___ Minor Subdivision	\$500
___ Final Plat	\$600	___ Special Use Permit	\$500
___ Variance	\$300	___ Comp Plan Amend.	\$500
___ Vacation	\$500	___ Lot Split/Lot Line Adj.	\$75
___ House Move	\$500	___ Annexation	\$500 + \$5,000 escrow
___ Prelim Plat	\$500 + \$5,000 escrow	___ EAW	\$500 + \$5,000 escrow
___ Site Plan	\$500 + \$5,000 escrow	___ Interim Use Permit	\$500

Total Amount Due: \$ _____

Make checks payable to City of Hastings.

Most credit cards accepted, excluding escrow payments.

Please ensure that all copies of required documents are attached.

Applicant Signature _____

Date _____

Owner Signature _____

Date _____

Applicant Name and Title – Please Print _____

Owner Name – Please Print _____

OFFICIAL USE ONLY

File # _____

Rec'd By: _____

Date Rec'd: _____

Fee Paid: _____

Receipt # _____

App. Complete _____

ACKNOWLEDGEMENT OF RESPONSIBILITY

This is to certify that I am making application for the described action by the city and that I am responsible for complying with all city requirements with regard to this request. This application should be processed in my name and I am the party whom the city should contact regarding any matter pertaining to this application.

I have read and understand the instructions supplied for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I will keep myself informed of the deadlines for submission of material and of the progress of this application.

I understand that this application may be reviewed by city staff and consultants. I further understand that additional information, including, but not limited to, traffic analysis and expert testimony may be required for review of this application. I agree to pay to the city upon demand, expenses, determined by the city, that the city incurs in reviewing this application and shall provide an escrow deposit to the city in an amount to be determined by the city. Said expenses shall include, but are not limited to, staff time, engineering, legal expenses and other consultant expenses.

I agree to allow access by city personnel to the property for purposed of review of my application and to erect a temporary sign indicating the application proposed.

Signature of applicant _____ Date_____

Name of applicant _____ Phone_____

(Please Print)

Name and address of Contact (if other than applicant) _____

Phone Number

Date