



Department of Building Safety

101 4th St E, Hastings, MN 55033

Phone: 651-480-2342

Email: Building@Hastingsmn.gov

www.hastingsmn.gov

All Inclusive Manufactured Home

This handout is a compilation of some of the standard requirements based on the State Building Code and City Ordinance for projects of this type. This information packet does not contain all the specific codes for construction and should only be used as a guide. The permittee is responsible to meet all code requirements applicable to each project.

Submittals:

- ☐ **All-Inclusive Manufactured Home permit application**
- ☐ **Site plan:**
 - Showing location of proposed home, landing/stairs and any accessory structures.
 - Distances to lot/property lines
 - Building floor size
 - Proposed foundation elevations
 - Grading and drainage plan for the site.
- ☐ **Manufacturer's Installation Instructions**
- ☐ **Plan** showing anchoring/support system.
- ☐ **Plan** for site-built landing/deck: materials and size
- ☐ **Electrical Permit Application**
- ☐ **Hud Label photo**
- ☐ **MN Compliance Label photo**

Required inspections:

- ☐ Anchoring/Support system
- ☐ Poly
- ☐ Sewer/Water connection
- ☐ Dryer vent
- ☐ Gas line Manometer
- ☐ Furnace and/or AC Final
- ☐ Electrical Final
- ☐ Plumbing Final including flood test
- ☐ Final: including installation seal, smoke/CO detectors

Municipal Code:

155.27 R-6 Manufactured Home Residence:

A. Permitted Uses.

2. Manufactured home parks subject to the site plan review pursuant to § 155.51 and the following requirements.
 - a. Each manufactured home shall be equipped with skirting around the entire perimeter of the home. The skirting shall be compatible with the principal structure and shall be functional and non-permanent. It shall be unlawful to construct, erect, attach, or cause to be constructed, erected, or attached any foundation, wall, or embankment under, around, or near any manufactured home in any manufactured home park in the city or to otherwise impede the removal of the manufactured home.

To view MN code requirements for Manufactured Homes: <https://www.revisor.mn.gov/rules/1350/>

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Application**

SITE ADDRESS: _____

PID# _____

Owner Name: _____

Phone: _____

Email: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Description of Project: _____ **Valuation:** \$ _____

Manufactured Home Installer	Company/Name: _____ Phone: _____ License # _____ Exp Date: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Email: _____
Plumbing Contractor	Company: _____ Phone: _____ License #: _____ Expiration Date: _____ Email: _____
Mechanical Contractor	Company: _____ Phone: _____ City License #: _____ Mechanical Bond#: _____ Email: _____

The undersigned acknowledges that he/she has read this application, and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of Hastings.

Signature of Applicant or Authorized Agent_____
Date_____
Signature of Park Authorized Agent_____
Date

NOTICE: This is an **application only**. Permit will be issued after City approval and payment of fees. Permit shall be null and void if authorized work is not started within 180 days or work is suspended for 180 days or more.

ALL-INCLUSIVE MANUFACTURED HOME PERMIT FEE: \$351.00

OFFICE USE ONLY

Bld Permit Type	<input type="checkbox"/> Manufactured Home			
Work Type	<input type="checkbox"/> New <input type="checkbox"/> Used			
Required Inspections	<input type="checkbox"/> Footing <input type="checkbox"/> Blocking	<input type="checkbox"/> Plumbing Final <input type="checkbox"/> Gas Line <input type="checkbox"/> Bld Final		<input type="checkbox"/> Other <input type="checkbox"/> _____ <input type="checkbox"/> _____
Fee Notes	<input type="checkbox"/> SAC/WAC Credits _____ _____	_____ _____	<input type="checkbox"/> Other _____ _____ _____	<input type="checkbox"/> Other _____ _____ _____

Planning/Zoning Approval: _____

Date: _____

Building Approval: _____

Date: _____