



City of Hastings BLOCK PARTY APPLICATION

Use this application to make a request to hold a block party and request a street closing on a Public Right of Way. The City does not charge a fee for a Block Party Application.

| Contact Information | | | |
|---------------------------------------------|---------------------|---------------------------|--------|
| Date of Request | | | |
| Name of Applicant/Organization | | | |
| Address of Applicant or Organization | | | |
| Contact Person (if different than above) | | Association with Business | |
| Applicant or Business Phone: | Cell Phone: | Home Phone: | Email: |
| Description of Event | | | |
| Date(s) of Event | Proposed Start Time | Proposed End Time | |

Block Party Location –
Name the cross streets:

Estimate Number of People Attending:

Please allow ample time to process requests. At least seven (7) working days in advance of scheduled event is required. The applicant will be notified whether this request has been approved or denied. Final review will be completed by the City’s Fire, Police, Public Works and Administration Departments regarding security, access, and any other public safety concerns.

Data Practices Notice

Every city in Minnesota must comply with the Minnesota Government Data Practices Act (MGDPA), which, in conjunction with other state and federal laws, classifies all government data. Government data are classified in different categories depending on whether they are accessible by the public.

Government data means all data collected, created, received, maintained or disseminated by the City regardless of its physical form, storage media or conditions of use. There is a presumption that government data are public and are accessible by the public for inspection and copying unless there is a federal law, state statute or temporary classification of data that provides differently.

Applicant Name (please print): _____

I hereby certify that all statements made in this application are true and complete and understand that any misstatements or omissions of material facts may result in disqualification or denial of the license. I agree to abide by the provisions of this application and all applicable City polices and ordinances.

Signature of Applicant

Date

By checking this box, I attest that I have read and will comply with this application form and am returning this form electronically. Checking this box is in lieu of my signature.

Date received by City Clerk Office

NOTE: After completing application, e-mail to Megan White, Deputy City Clerk:
MWhite@hastingsmn.gov

City Use

| | | |
|-----------------------|-----------------|-------------------------------|
| Application Received: | Date: | Staff Conditions: (if any) |
| | Staff initials: | |
| Staff Review by: | HPD | Approval: |
| FD | PW | License Issued: |

City of Hastings
101 Fourth Street East
Hastings, Minnesota 55033
651-480-2350
www.ci.hastings.mn.us



CITY OF HASTINGS BLOCK PARTY PROVISIONS

1. Applications must be submitted on forms provided by the City of Hastings at least seven (7) working days in advance of scheduled event.
2. Affected neighbors must be notified in writing of the party when application is made to the City for the scheduled event.
3. Barricades must be used and must be placed at the ends of the street(s) to be blocked off.
*The City of Hastings does not provide traffic barricades as a service for block parties, you will have to acquire your own appropriate and official traffic control devices via a vendor.
4. Emergency vehicles must have access to the street(s) at all times.
5. Barricades are to be removed immediately after the block party ends.
6. The participants are responsible for cleaning up the street after the block party.
7. Participants shall be aware of fellow neighbors and considerate of noise levels.
8. The Hastings Police Department has the authority to end the party.
9. No permit will be issued to any applicant that has previously had a block party terminated by police action.
10. The applicant agrees to indemnify and hold harmless: the City of Hastings, Minnesota, it's agents and employees from any and all claims, demands, actions, or cause of action of whatever nature of character arising out of or by reason of the conduct of the block party in any respect, including but not limited to costs, attorney's fees, expenses, etc. incurred in connection with the defense or settlement of any claims for injuries or damage resulting from or connected with the block party.