



City of Hastings Licensee Best Practices Certification

Background: Liquor licensees are required to annually certify compliance with requirements of the City’s Best Practices Program. Certification as a Best Practices will be granted upon certification by the licensee that they are in full compliance with the required provisions. Licensees will not be required to submit proof of compliance along with this certification form. Licensees should be advised that upon demand they must immediately provide documentation in support of the certifications herein.

Best Practices requirements:

1. A minimum 75% of alcohol servers must have attended an approved “Responsible Server” training program (includes: MN Licensed Beverage Association training, MN Alcohol and Gambling Division server training program).
2. Business has an internal program in place to provide on-going training to both new and current alcohol serving employees.
3. Business has an internal written policy requiring identification checks for anyone appearing to be 40 years of age or under.
4. Best Practices Program electives – 40 points required
 - a. Internal reward/recognition (written) program for employees who detect and stop underage purchase attempts – 10 points
 - b. Business utilizes ID Scanning technology (select either *i* or *ii*).
 - i.* an automated ID scanner – 10 points – *or*
 - ii.* Business uses an automated ID scanner, which is integrated into the sales register and has a written policy that requires its use– 20 points
 - c. Business has a written internal policy setting age 21 as the minimum for employees serving alcohol – 10 points.
 - d. Business agrees to meet/cooperate with City staff following a violation to develop strategy to avoid future violations – 10 points.

Licensee Certification:

_____ I certify that at least 75% of alcohol serving staff have completed a
Initials responsible server training program.

Initials I certify that my business has an internal program in place to provide on-going training to both new and current alcohol serving employees.

Initials I certify that my business has an internal written policy requiring identification checks for anyone appearing to be 40 years of age or under.

Initials I certify that my business has met the elective requirements and possesses at least 40 points represented by categories above (Circle appropriate categories – note may not include both *i* and *ii*).

My signature below constitutes my request to have my business be considered a Best Practices Provider and certification of compliance with all program requirements. I further understand that upon request, I will immediately provide documentation and proof of compliance with all program requirements I certified.

Signature

Date

Print Name and Title

Name of Establishment

Address

Please return completed and signed form to:

Mail: City of Hastings
Attn: Megan White
101 4th Street East
Hastings, MN 55033

Email: MWhite@hastingsmn.gov