

**City of Hastings  
Application for City License**

**Outdoor Music –Tent - Street Closing**

Businesses may offer outdoor music without a City permit until 10 p.m. Businesses wishing to offer outdoor music after 10 p.m. through midnight must receive a City permit to do so. Outdoor music after midnight is not permitted. Calls regarding loud music will be responded to on a complaint basis and the City of Hastings reserves the right to order changes in volume of music, number of loud speakers, direction speakers are pointed during the outdoor music as deemed necessary.

Contact Information		
Date of Request		
Name of Establishment		
Business Address		
Person Making Application		Association with Business
Business Phone	Cell Phone	
Description of Event		
Date(s) of Event	Proposed Start Time	Proposed End Time
Describe Proposed Event and submit a detailed sketch of event area, the location and size of tent (if used) and include estimated number of attendees. <i>Note: if tent is put on a public street or right of way; no one is permitted to pound stakes into the street or concrete surfaces.</i>		
Will a liquor license amendment be required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<i>A liquor license amendment will be required if the licensee proposes to serve alcohol outside the currently licensed building or immediately contiguous patio which is included in a current liquor license. Proof of Insurance of the temporary liquor sales must be provided and fees paid in advance of the event.</i>		
Location of Music <i>(attach a sketch, noting number &amp; location of proposed loudspeakers)</i>		
Will Street be Blocked?	If Yes, what street (s) will be blocked?	
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Residents on block have been notified?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes, how?	
Barricades needed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

The City Council is the approving authority for this type of request, so please allow ample time to process requests. All fees must be paid at time of application. The applicant will be notified whether this request has been approved or denied. Final review will be completed by both the City's Fire Department\* and Police Department regarding security, access, and any other public safety concerns.

*\*After the tent has been set up and is ready for the event, the Fire Department must be contacted in advance of the event for a final inspection by Fire personnel.*

**Data Practices Notice**

Every city in Minnesota must comply with the Minnesota Government Data Practices Act (MGDPA), which, in conjunction with other state and federal laws, classifies all government data. Government data are classified in different categories depending on whether they are accessible by the public.

Government data means all data collected, created, received, maintained or disseminated by the city regardless of its physical form, storage media or conditions of use. There is a presumption that government data are public and are accessible by the public for inspection and copying unless there is a federal law, state statute or temporary classification of data that provides differently.

Applicant Name (please print): \_\_\_\_\_

*I hereby certify that all statements made in this application are true and complete and understand that any misstatements or omissions of material facts may result in disqualification or denial of the license.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

By checking this box, I attest that I have read and will comply with this application form and am returning this form electronically. Checking this box is in lieu of my signature.

Date received by City Clerk Office \_\_\_\_\_

**NOTE:** After completing application, e-mail to Megan White, Deputy City Clerk:  
mwhite@hastingsmn.gov

City Use

Application Received:	Date:	Staff Conditions: (if any)
	Staff initials:	
Staff Review by:	HPD	City Council Approval:
FD	PW	License Issued:

City of Hastings  
101 Fourth Street East  
Hastings, Minnesota 55033  
651-480-2350  
[www.hastingsmn.gov](http://www.hastingsmn.gov)

**City of Hastings  
Acknowledgement of  
Review of Ordinance**

I hereby certify that I have reviewed the City's Ordinance found on the City of Hastings Website, [www.hastingsmn.gov](http://www.hastingsmn.gov), and applicable resolutions and related information and will familiarize myself with the contents thereof. I understand that it is my responsibility to comply with the provisions of state law and local regulations with regard to the license for which I am applying.

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Business

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Business Representative Name & Title

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Date